**Unst Partnership Ltd**

**Minutes of Directors meeting held at Unit 1, Hagdale Industrial Estate on**

**4th December, 2017 at 7pm.**

**Present**

Gordon Thomson, Sarah McBurnie, George Rodger, Jane Macaulay, Les Sinclair, Norma Jamieson,

 Di Hervey, Colin Edwards-Horton.

***Attending:*** Frances Browne, Community Development SIC.

**cc.** Unst CC and North Isles Councillors Ryan Thomson, Alec Priest, Duncan Simpson.

**1. Welcome and Apologies**

Gordon welcomed everyone to the meeting and passed around agendas and minutes of the previous meeting. Apologies from Susan Edwards-Horton.

***2. Matters arising:***

**Skip Day** quite successful in November. Next Skip Day is Saturday 27th January 2018.

**Shetland Environmental Awards** We were presented with an award at the Shetland Amenity Trust event on 15th November. Good to see all the other projects at Shetland Museum. Sarah, Jane, Di, Norma, Les and Gordon attended.

**Certificate of Lawfulness:** No reply yet, takes 5 weeks so should hear after 20th December.

**Business Plan:** one or two enhanced Director descriptions still required.

**Independent valuation** of Unit 1 was £23,000. Slightly surprising given recent valuations of other units nearby were lower.

**3. Minutes approved** by Les, sec. by Sarah.

**4. Discussion on Community Asset Transfer (CAT) application.** Some discussion took place about the proposed offer price. Any delay will further deplete UP finances so we agreed to go ahead with bid of £18K + VAT for Unit 1.

***Amendments:***

* mention that UP have conducted a Community Survey
* a Recycling Centre would help to reduce fly-tipping
* it could help new arrivals who come to unfurnished houses on the island
* in future, we can give training in “up-cycling”
* Unst has highest living costs and lowest household income compared to other parts of Shetland.
* quote evidence from Paula Goddard survey (2014)
* stress that other charities could benefit through exchange of goods or donations.

Once Directors had seen the finished document and approved it, it would be sent off to HIE.

**5. Finances** Gordon circulated most recent Bank Statement. 10th November Balance was £14, 774.64 but commitments included three skip payments to Garriocks (£1260); Collaster Dig grant still to be disbursed or returned to Heritage Lottery Fund (£4041) and grant allocated for Yell Tourism projects (£728.33). Unrestricted reserves are therefore £8745.31 with running costs, insurance, rent still to come out of this.

**6. Meeting closed at 8.50pm. Date of next meeting Wednesday 10th January, 7pm at Unit 1.**